Tool. Semi Structured Interview

(Employment Centre, Regional level)

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| **Institution / Department:** |  |
| **Address:** |  |
| **Name of the interviewed:** |  |
| **Title:** |  |
| **E-mail:** |  |
| **Phone number/s:** |  |
| **Date** |  |
| **Place:** |  |

## Aim:

We are conducting an analysis of economic opportunities for unemployed people in the regions where Ukrainian Red Cross, in partnership with Spanish Red Cross, is working.

Your personal information will not be shared outside of the organisation, and you do not need to respond to any question that you are uncomfortable with.

GENERAL INFORMATION (when relevant)

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| Which is the mission of the institution? |
| Which group(s) do you mainly address in your actions (returnees, IDPs, PWDs, veterans, etc.)? |
| Which type of support gives your institution to facilitate access to employment and entrepreneurship? |

MARKET ASSESSMENT

Market Opportunities and Development plans

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| Prior to the crisis, which economic sectors were most active and profitable in the region? |
| Which economic sectors are currently most active and profitable in the region? |
| According to you, which are the economic opportunities (employment or income generating activities) in the region? |
| What sectors does your institution see as key to economic recovery and development? |
| Are there any ongoing or planned program/project, implemented by your institution, to support employment and/or self-employment in the region? If so, specify:   * Where (district, region)? * What kind of employment/income generating activities are supporting? * Do the project include vocational training? * Duration |
| Are there any ongoing or planned program/project, implemented by other stakeholders (government institutions, NGOs, UN agencies, private sector), to support economic recovery in the region? If so, specify:   * Who is implementing it? * In which sector (type of project/activity)? * Where (district, region)? |
| Are there any changes in average salary level in the region?  Are there any changes in average working hours in the region? |
| Is there any large national or multinational company that is planning to move or have moved to the region? If so, which one is it? |
| Do you have any "Local/Regional Development Plan”, or similar available to share with us? |
| Is there any coordination mechanism in the region between your institution and other institutions and companies? |

Target group

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| Are there any changes in number of persons looking for employment since February 2022? |
| Are there any changes in number of persons requiring unemployment benefits since February 2022? |
| What is the % of IDPs among all registered persons? |
| What is the % of persons with disabilities among all registered? |
| What is the gender distribution among all registered? |
| Could you please tell us in %, from all registered unemployed persons, the disaggregation of age groups: 15-24; 25-39, 40-59, 60+? |
| Which are the barriers to find employment or to develop profitable income generating activities? |
| What recommendations would you give us for the economic inclusion of unemployed IDPs in the region? |

Recruitment and employment

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| What is the competition level for one position in your vacancy data base? *Ratio people/vacancy.* | |
| * Manager\_\_\_\_\_\_ * Professional\_\_\_\_\_\_ * Technicians and associate professional\_\_\_\_\_\_ * Clerical support worker\_\_\_\_\_\_ * Services and sales worker\_\_\_\_\_\_ | * Skilled agricultural, forestry and fishery worker\_\_\_\_\_\_ * Craft and related trades worker\_\_\_\_\_\_ * Plant and machine operator and assembler\_\_\_\_\_\_ * Elementary occupation\_\_\_\_\_\_ |
| What skills/competencies do unemployed people need to strengthen to develop a profitable income generating activities or to find employment? | |
| Do you know any institutions in addition to your institution that could facilitate these skills in the region?  *If so, could you tell us the name, type of training and/or where they are located?* | |
| In the region, are there any preferences from employers’ side to recruit men or women? Displaced or not? | |
| What is the most frequently used source by employers to advertise positions (newspapers, employment websites, labour centres etc.)? What sources use job seekers to find positions? | |

Conclusions and recommendations

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| What recommendations would you give us for self-employed micro-entrepreneurs who already have income-generating activities and have been affected by the multifaced crises? |
| Which role should URCS take to support your institution for the socioeconomic inclusion of IDPs in the region? |
| Is there any other key person that you would recommend us interviewing? |